



Walhampton

INDEPENDENT PREPARATORY SCHOOL

JOB DESCRIPTION SCIENCE TEACHER (Fixed Term)

The School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.		
Organisational Information:	Reporting to:	Head of Science
Summary of the role:	<p>We are looking to appoint an enthusiastic and inspiring Science Teacher to be responsible for planning and teaching Science in Years 5 to 8 and a second subject (preferably STEM-related) to Years 3 to 5. This is an initial fixed-term contract for one term to cover staff absence, with the possibility of extension to a second term or longer, depending on circumstances. The key areas of responsibility attached to the position are set out below, although the list is not exhaustive or shown in order of priority or frequency. This Job Description should be seen as enabling rather than restrictive and will be subject to regular review.</p>	
Main duties and responsibilities:	<ul style="list-style-type: none">• To teach Science to Years 5 to 8 and a second subject, such as Computing or Technology, in Years 3 to 5.• To promote high quality teaching and learning, providing clear structures for lessons which maintain pace, motivation, and challenge.• To set high expectations for pupil behaviour, establishing and maintaining a good standard of discipline within an optimistic environment where well-focused teaching and positive, productive relationships are the norm.• To ensure that the classroom is an invigorating environment, ensuring that the learning resources are well organised and accessible to staff and pupils, embracing pupils work on paper, display and in the general atmosphere created in the classroom.• To plan effectively to ensure the pupils can meet their potential, taking careful account of the needs of every child.• To use Assessment for Learning strategies within teaching to support the effective progress of every child.	

	<ul style="list-style-type: none"> ● To use data and assessment information about pupils to track progress and set targets. ● To use digital technologies where appropriate to assist lesson preparation, teaching and learning, reporting, and administration. ● To be aware of the new developments and advances in the teaching and direction of Science and S.T.E.M. ● To take part in the school's CPD and INSET programme, and fully participate in Walhampton's appraisal process, accepting that it will act as a vehicle for self-development and school improvement. ● To take part in collaborative decision making about issues relating to Science and S.T.E.M. through regular departmental meetings. ● To author termly reports and attend parents' evenings. ● To monitor and evaluate pupils' learning through informal and formal assessment. ● To develop open, easy, and professional relationships with colleagues. ● To be accessible and amenable to regular parental contact, attend parent teacher meetings, and develop open and professional relationships with parents. ● To undertake duties (e.g. break/lunch duties), attend assemblies and Friday Chapel, and to cover for absent colleagues as required. ● To play a full part in the life of Walhampton School, contributing to the rich and varied extra-curricular programme, and any other school occasions and events as required by the Head, (including concerts, fixtures, plays, recitals, assemblies). ● To support and contribute strongly to the corporate life of the school. ● To establish a safe environment that supports learning and where pupils feel secure and confident, and complying with all Health and Safety requirements. ● To ensure the best possible practice. ● Take an active role in Walhampton's co-curricular offering, including supporting in matches and afternoon activities.
General Duties	<ul style="list-style-type: none"> ● To undertake other duties appropriate to the general purpose of the post that may from time to time be reasonably assigned by the Head. ● Across all elements of this Job Description, ensuring that the School's educational provision reflects fundamental British values ● To work towards and support the School's aims and ethos ● Work within the School's Health and Safety policy and related policies, to ensure a safe environment for all staff, pupils and visitors. ● Support and contribute to the School's responsibilities for safeguarding pupils. ● Maintain high professional standards of attendance, punctuality, appearance and conduct, and maintain positive and courteous relationships with staff, pupils and parents.

Safeguarding	<p>Promoting safeguarding and welfare of children and young persons</p> <ul style="list-style-type: none"> ● Promote and safeguard the welfare of children and young people for whom you are responsible, and with whom you come into contact. ● Be aware of, and comply with, policies and procedures relating to child protection, health, safety and security, confidentiality, and data protection, reporting all concerns to an appropriate person. ● Be aware of, support and ensure equal opportunities for all. ● Contribute to the overall ethos of the School. ● Appreciate and support the role of other professionals. ● Participate in training and other learning activities and performance development as required. ● Assist with pupil needs as appropriate during the School day.
Terms & Conditions	All other terms and conditions are those as referred to in your letter of appointment and contract.

Person specification

- A dynamic, confident, enthusiastic, inspirational teacher with drive and energy and qualified to degree level with QTS or recognised equivalent.
- A good honours degree in Science or a related subject or discipline; or extensive experience in delivering an effective Science curricular programme in a school context.
- Excellent interpersonal qualities with both staff and pupils.
- Excellent organisational, administrative and IT skills.
- A tangible passion for Science.
- Demonstrate highly effective communication with parents, the wider community, local partnerships, other schools and sporting organisations.
- Have an unswerving commitment to the academic, personal and social development of every child and understand the needs and concerns of the age group.
- Be an outstanding classroom practitioner with the proven ability to inspire pupils.
- Be able to command the respect of pupils, staff and parents.
- Possess self-belief, secure professional judgement, stamina and resilience under pressure.
- Demonstrate personal warmth and the ability to deal sensitively with the management of change and conflict resolution.
- Display excellent interpersonal and communication skills.
- Be flexible, have a sense of humour and be of smart appearance.