

## JOB DESCRIPTION

### Head of Sailing

<b>The School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.</b>		
<b>Organisational Information:</b>	Reporting to:	Director of Sport
<b>Summary of the role:</b>	<p>Walhampton is seeking to appoint a Head of Sailing to lead the school's entire sailing programme, ensuring its smooth running and delivering an excellent experience for all students, from Pre-Prep to Year 8. This role will focus on developing and delivering a programme that caters to all skill levels, from beginners learning the fundamentals to scholars excelling in competitive sailing. Initially, the position will be offered on a zero-hours contract, with the potential to expand as the Walhampton Sailing School and programme develops.</p> <p>As a key figure in fostering a thriving sailing culture at the school, the Head of Sailing will balance enjoyment, skill development, and competitive success."</p>	
<b>Main duties and responsibilities:</b>	<ul style="list-style-type: none"> <li>• Oversee and manage the sailing curriculum across all year groups (Pre-Prep to Year 8).</li> <li>• Develop an inclusive programme that nurtures grassroots sailing and progresses pupils to advanced levels, particularly for scholars.</li> <li>• Organise and lead sailing lessons, training sessions, and regattas.</li> <li>• Ensure the safety and maintenance of all equipment and facilities.</li> <li>• Work closely with the Director of Sport and other staff to integrate sailing within the broader school sports programme.</li> <li>• Mentor and support pupils in their development, identifying talent and encouraging progression to competitive levels.</li> <li>• Organise and manage participation in sailing competitions, including external events.</li> <li>• Ensure all sailing scholars have opportunities to develop and thrive through meaningful experiences.</li> </ul>	
<b>General Duties/Safeguarding</b>	<ul style="list-style-type: none"> <li>• Promote and safeguard the welfare of children and young people for whom you are responsible, and with whom you come into contact.</li> <li>• Be aware of, and comply with, policies and procedures relating to child protection, health, safety and security, confidentiality, and data protection, reporting all concerns to an appropriate person.</li> </ul>	

	<ul style="list-style-type: none"> <li>• Be aware of, support and ensure equal opportunities for all.</li> <li>• Contribute to the overall ethos of the School.</li> <li>• Appreciate and support the role of other professionals.</li> <li>• Participate in training and other learning activities and performance development as required.</li> <li>• Assist with pupil needs as appropriate during the School day.</li> </ul> <p>This job description outlines the current duties of this post to indicate the level of responsibilities. It is not a comprehensive or exclusive list and duties may be varied from time to time, where this does not change the general character of the job or the level of responsibility.</p>
<b>Key Skills and Experience</b>	<ul style="list-style-type: none"> <li>• RYA instructor experience.</li> <li>• Powerboat Level 2 certification.</li> <li>• Proven experience in sailing instruction and programme management.</li> <li>• Strong leadership and organisational skills.</li> <li>• Ability to engage and inspire pupils across a range of age groups and skill levels.</li> <li>• Commitment to safety and high standards of instruction.</li> </ul>
<b>Salary and Benefits</b>	<ul style="list-style-type: none"> <li>• Initial zero hours contract;(anticipated at a minimum of 57 hours across the year; with the possibility of developing into a fuller contract in the near future);</li> <li>• Rates of pay (Admin hours £15.00 p.h.; Coaching hours £20-30 p.h.; Regattas £175 per day).</li> <li>• Lunch provided on working days during term time when the kitchens are operational;</li> <li>• Healthcare cashback plan;</li> <li>• Employee Assistance Programme;</li> <li>• Doctorline - 24 hour GP Access;</li> <li>• Cycle to Work Scheme;</li> <li>• Free onsite parking.</li> </ul>
<b>Terms &amp; Conditions</b>	<p>All other terms and conditions are those as referred to in your letter of appointment and contract.</p>